

## OFFICER DECISION FORM

**DECISION TO BE TAKEN BY: DIRECTOR OF REGENERATION AND PLACE**

**KEY DECISION NO**

**DIRECTORATE: REGENERATION AND PLACE**

**WARDS AFFECTED: SEACOMBE**

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**SUBJECT: INSTALLATION OF TEMPORARY MOBILE CLASSROOMS AT RIVERSIDE PRIMARY SCHOOL, WALLASEY**

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### **1.0 DECISION:**

- 1.1 The Director of Regeneration and Place has approved that Springfield Mobile (Lancs) Ltd be awarded the contract for the supply and installation of a temporary double mobile classroom at Riverside Primary School, Wallasey within approved budget and as the highest scoring tenderer in accordance with the lowest fixed price criteria.

### **2.0 REASONS FOR THE DECISION**

- 2.1 Due to an increase in Special Educational Needs (“SEND”) pupils at the Riverside Primary School, Wallasey (the School”) additional classroom capacity is required prior to the proposed rebuild programme at the school. The hire period of the additional accommodation will ensure that safe and sufficient learning space is provided to all pupils at the school.
- 2.2 A detailed specification of requirements was issued in October 2022 and tendering exercise undertaken. Five bids were received. The bids were received on a fixed priced basis with Springfield Mobile (Lancs) Ltd meeting the necessary criteria and submitting the lowest fixed price tender.

### **3.0 STATEMENT OF COMPLIANCE**

- 3.1 The recommendations are made further to legal advice from the Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been completed. The recommendations reflect the core principles of good governance set out in the Council’s Code of Corporate Governance.

### **4.0 DECLARATION OF INTEREST**

- 4.1 The officers involved in the commissioning and procurement of this contract have no interests to declare.
- 4.2 The Director of Regeneration and Place as the nominated officer for this decision has no interest to declare.

**Signed:**

**Officer: Sally Shah**

**Title: Director of Regeneration and Place**

**Date: 28 November 2022**

**A list of background papers on this issue is held with: Head of Service, Asset Management**

Contact Officer: Jeannette Royle

Date: 28 November 2022

**Date of Publication:**

**Date of Expiry of Call-In Period: N/A**